

Single Member Cabinet Decision

**Executive
Forward Plan
Reference**

E2205

Major Incident Plan

Decision maker/s	Cllr Malcolm Hanney, Cabinet Member for Resources
The Issue	This decision presents the results of a review of the Council's Emergency Planning and Business Continuity Management and replaces the existing Corporate Business Continuity and Emergency Plan.
Decision Date	31 March 2011
The decision	The Cabinet Member agrees that 1.1 The Major Incident Plan is approved. 1.2 Delegated authority is given to the Divisional Director (Risk & Assurance) to amend the Plan as required in relation to any subsequent changes to best practice or legislation with regard to Emergency Planning and Business Continuity.
Rationale for decision	Implementing a sound Major Incident Plan enables resources to be prioritised in the time of a crisis and indirectly contributes to improving service planning on an ongoing basis. This contributes to creating a more resilient community and indirectly to the outcomes of the Community Strategy and Corporate Improvement Priorities.
Financial and budget implications	Whilst there are no direct financial implications from the Plan itself there are a large number of indirect impacts with regard to Emergency Planning within individual service areas as well as corporate disaster recovery arrangements. Resources for all these areas are however contained within existing budgets.
Issues considered	Customer Focus; Human Resources; Property; Equality; Human Rights; Corporate; Health & Safety; Impact on Staff.
Consultation undertaken	Strategic and Divisional Directors and senior management teams during the review process.
How consultation was carried out	Through formal and informal meetings and email.
Other options considered	No other options, this is a refresh of an existing strategy and latest best practice.

Signatures of Decision Makers	Malcolm Hanney
Date of Signature	31 st March 2011
Subject to Call-in until 5 Working days have elapsed following publication of the decision	